

MEMORANDUM

TO: FILE
FROM: HARVEY A. KATZ, SENIOR PLANNER
DATE: 9/16/03
SUBJECT: DISTRICT TITLE VI INTERNAL REVIEW PROCESS, 2003
RE: Region IX Directive 98-15, Title VI Program Updates Requirements

I. PROPOSED SERVICE CHANGES

Minor service changes may be made by staff without public hearings or involvement of the District's Board of Directors. If a proposed change would impact 25% or more of miles or passengers for a particular route, a formal review process is undertaken. This decision is the responsibility of the Celia Kupersmith, General Manager. The formal review process includes a public hearing set by the District's Board of Directors and full review by the Board and appropriate committees including the Transportation Committee. The District's Board of Directors makes a decision relative to the proposed changes based on staff's technical analysis and public input.

The technical review process includes a preliminary environmental assessment. This assessment begins by utilizing an Environmental Checklist Form, attached, based on CEQA, Title 14. In 1994, this form was modified by the District to include question no. 11. b.:

"Population. Will the proposal involve any effects on minority communities?"

If this question is answered "yes" or "maybe" on the checklist form, staff undertakes an analysis of potential effects on minority communities. This analysis would include changes in level of service to identified minority communities, and findings would be incorporated into proposal documents presented to the public and District Board of Directors.

The review process, which is similar to the comparison analysis found in the triennial Title VI update, evaluates impacts of proposed service scenarios on identified low-income and minority communities in the affected service area. Transit service attributes such as number of routes to serve these communities, number of major destinations that require additional transfers, vehicle headway, projected travel time and service span are analyzed, comparing the identified minority communities with near-by non-minority communities.

In addition to the technical review process, an outreach program is developed to solicit opinions from residents in minority communities. This program, which may include bilingual materials, may result in the modification of plans in response to community feedback.

II. CAPITAL FACILITIES DECISIONS

All capital facilities decisions are subject to preliminary environmental assessment under direction of Bridge Engineer Denis Mulligan. This assessment utilizes an Environmental Checklist Form, based on CEQA, Title 14. As stated above, this form was modified by the District to include question no. 11. b.:

"Population. Will the proposal involve any effects on minority communities?"

If this question is answered "yes" or "maybe" on the checklist form, staff undertakes an analysis of potential effects on minority communities. This analysis would include impacts on identified minority communities, and findings would be incorporated into proposal documents presented to the District Board of Directors.

**COMPARISON OF TRANSIT SERVICE CHARACTERISTICS FOR
THREE PAIRS OF MINORITY V. NON-MINORITY TRACTS**

**GOLDEN GATE TRANSIT
SERVICE IN EFFECT MAY 2006**

5/10/2006

TRACT DESCRIPTION

1290 Marin City	the most identifiable black community in Marin, a small tract near Sausalito with a population of 2,500 of whom 66% are minorities.
1302 Sausalito	a small city in southern Marin with a population of 7,758 of whom 10.5% are minorities.
1122 East San Rafael	a predominantly Hispanic tract includes the Canal district of San Rafael. It has the highest proportion of minorities, 84%, and the greatest number of minority persons, 9,758.
1192 Greenbrae	an affluent suburban residential area with a population of 6,538 of whom 10.2% are minorities.
104102 Novato	located in south-central Novato west of Highway 101, it has the fourth highest proportion of minorities, 36%.
1021 North of San Marin	a suburban residential area with a population of 2,347 of whom 17.1% are minorities.

M = Minority tract

COMPARISON TRACTS

	Number of GGT Routes		Service Frequency		Hours of Service		Passenger Fares		No. Transfers		Travel Time	
	Commuter	Intercountry	Local	Peak	Midday	begin	end	in Marin	to SF	to San Raf	to SF	to San Raf
Marin City												
1290 (M)	2,60	10,70-80	15,22, 36,71	15-21/10	20	5:40 AM	1:30 AM	\$2.00	\$3.25	0	0	21
1302 Sausalito	2,60	10	22	15-21/60*	60*	6:45 AM	10:50 AM	\$2.00	\$3.25	1	0	33
												41
												30
East San												
1122 Rafael(M)	0	42-40	35,36	10	30	5:00 AM	12:30 AM	\$2.00	\$3.95	0	1	11
1192 Greenbrae	24	70-80•	29, 71•	10/30	30	5:00 AM	11:25 PM	\$2.00	\$3.95	0	0/1	21
												59/76
												36/70
104102 Novato (M)	54,58	70-80•	55,57, 59,71	13/30	20	5:00 AM	1:00 AM	\$2.00	\$4.80	0	0	47**
North of												63/90
1021 San Marin	54,56	70-80•	53	8	30	5:00 AM	1:00 AM	\$2.00	\$4.80	1	0	42
												74

Notes:

Service Frequency or minutes between buses; for Peak hours: Commute Trips/Other Trips

* Also direct service to San Francisco Civic Center every 60 minutes

◇ Travel time calculated as average weekday throughout the day

** 47 min travel direct from center of tract via Rt 57; only 25 min via Rt 80 from bus pads at border of census tract

● These routes make stops at freeway bus pads at border of tract, a long walk for most residents

DESTINATIONS & ORIGINS:

for SF = 1st & Mission or Pine/Battery
for San Rafael = SRIC (San Rafael Transit Center)

1122 = Canal/Sonoma

1021 = San Carlos/San Marin

GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT

TITLE 14
(Register 83, No. 29-7-16-83)

Exhibit 6

ENVIRONMENTAL CHECKLIST FORM

I. BACKGROUND

- 1. Name of Proponent: GOLDEN GATE BRIDGE, HIGHWAY AND TRANSPORTATION DISTRICT
- 2. Address and Phone Number of Proponent:
P.O. Box 9000, Presidio Station
San Francisco, CA 94129-0601
(415) 921-5858
- 3. Date of Checklist Submitted: _____
- 4. Agency Requiring Checklist: _____
- 5. Name of Proposal, if applicable: _____

II. ENVIRONMENTAL IMPACTS

(Explanations of all "yes" and "maybe" answers are required on attached sheets.)

- 11. Population. Will the proposal involve:
 - a. Altering the location, distribution, density, or growth rate of the human population of an area? _____
 - b. Any effects on minority communities? _____
- 12. Housing. Will the proposal affect existing housing, or create a demand for additional housing? _____
- 13. Transportation/Circulation. Will the proposal result in:
 - a. Generation of substantial additional vehicular movement? _____
 - b. Effects on existing parking facilities, or demand for new parking? _____
 - c. Substantial impact upon existing transportation systems? _____
 - d. Alterations to present patterns of circulation or movement of people and/or goods? _____

III. DISCUSSION OF ENVIRONMENTAL EVALUATION

IV. DETERMINATION

On the basis of this initial evaluation:

- _____ I find the proposed project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared.
- _____ I find that although the proposed project could have a significant effect on the environment, there will not be a significant effect in this case because the mitigation measures described on an attached sheet have been added to the project. A NEGATIVE DECLARATION WILL BE PREPARED.
- _____ I find the proposed project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required.

(Date)

(Signature) Senior Engineer

For _____

(DATE)